



REQUEST FOR PROPOSALS

Jordan River Recreational Access Grant Program

Utah Division of Forestry, Fire & State Lands

Overview:

The Utah Division of Forestry, Fire and State Lands (FFSL) has up to \$2,450,000 in funding available to support a matching grant to a county, municipality, or the Jordan River Commission for an improvement project that increases recreational access on the Jordan River. This funding has a 1:1 matching funds requirement of non-state funds and will be dispersed in the form of reimbursement grants.

Project proposals should be consistent with the goals outlined in the Blueprint Jordan River (<http://BlueprintJordanRiver.org>) and/or FFSL's management objectives in the Jordan River Comprehensive Management Plan. FFSL may award funding to one singular project or several projects, depending on the number and nature of the applications received. Depending on the nature of the proposed projects, FFSL may issue one-year or multiple-year grants. Submission of an application does not guarantee an award of grant funding and FFSL may decide not to distribute all of the available funds. FFSL reserves the right to partially fund proposals during the application review.

Application Instructions:

The application deadline is **September 30, 2026**. To apply for funding, please submit a project proposal in one pdf document (limited to 8 pages, not including resumes or letters of support) to **emilyandrea@utah.gov**. All proposals should address, at a minimum, the following:

1. A cover sheet (*please use the cover sheet template in **Appendix 1***)
2. Purpose, need, and objectives for the project
3. Location map and description of the identified project site, including the total area or linear feet of area to be improved, and any necessary permissions required to complete the project
4. Project plans and details, including a description of selected methods or techniques, why they are appropriate for identified site conditions, and how the project supports the Blueprint Jordan River, and is consistent with the Jordan River Comprehensive Management Plan
5. Estimated project timeline with identified milestones for implementation
6. Provide an itemized summary of estimated project costs that includes, at a minimum:
 - Itemized cost estimates for labor, materials, equipment, administration, or other costs
 - Total project costs
 - Amount and sources of matching funds
 - Amount of funding requested from FFSL
7. A description of how the proposed project activities or the project site will be monitored, maintained, conserved, or stewarded into the future
8. Qualifications of the applicant entity, key individuals, and agencies/organizations that will support or implement the proposed project work (e.g., project managers, contractors, staff, supporting organizations)
9. A disclosure of all other state funding that the applicant receives (*fill out the table in **Appendix 2***)



Application Review and Awards:

Project applications will be reviewed using the ranking criteria in *Appendix 3* and awarded by a committee of representatives from FFSL, interested agencies within the Department of Natural Resources, and non-applicant members of the Jordan River Commission. Successful applicants will be notified by FFSL staff by email or phone within 30 days of the application deadline.

For more information, contact Emily Andrea at emilyandrea@utah.gov or 385-222-0012



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APPENDIX 1: COVER SHEET

PROJECT TITLE			
APPLICANT ORG/AGENCY			
PROJECT CONTACT	NAME & TITLE		
	MAILING ADDRESS		
	PHONE NUMBER		EMAIL
PROJECT DESCRIPTION /ABSTRACT			
PROJECT DURATION	One year	Multi-year	
PROJECT FUNDING	AMOUNT REQUESTED	MATCHING FUNDS	TOTAL PROJECT COST
	\$	\$	\$



Appendix 2: Disclosure of State Funding

House Bill 335 (2024 Utah Legislative Session) mandates the disclosure of all state funding for competitive grants. The bill states:

“63G-6b-401. Competitive Grant Requirements.

... (b) As part of the competitive application process, the administering agency shall require that each applicant disclose all other state funding the applicant receives.”

Please disclose state funding in the table below and submit it with your proposal.

Funding source (state agency) e.g., Division of Wildlife Resources	Funding purpose e.g., Water quality monitoring	Contract dates e.g., July 1, 2025 – June 30, 2026	Amount e.g., \$25,000.00



Appendix 3: Proposal Requirements and Ranking Criteria

Requirements for Proposal Consideration
1. The applicant is a county, municipality, or the Jordan River Commission 2. The proposal includes 1:1 matching funding 3. The proposal is complete and includes all nine items described in the Application Instructions section of the Request for Proposals 4. The project increases recreational access on the Jordan River and is consistent with the Blueprint Jordan River and/or management objectives in the Jordan River Comprehensive Management Plan

Weight	Ranking Criteria
25%	1. Potential of project to increase recreational access on the Jordan River
25%	2. Quality of proposed methods
20%	3. Ability to demonstrate that the proposed project activities or project site location will be monitored, maintained, conserved, or stewarded into the future
10%	4. Potential of project to leverage other efforts to improve the Jordan River (this may or may not be described in the proposal)
20%	5. Qualifications of the applicant, key individuals, and organizations/agencies that will support or implement proposed project work; project feasibility and ability to obtain all necessary permitting and other authorizations.